

SECRET

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[Redacted Box]

Copy 5 of 5

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15 March 1956

MEMORANDUM FOR: Chief, Transportation Division, Office of Logistics

SUBJECT : Requirement for Emergency Transportation Service

1. With reference to our telephone conversation of 14 March, I mentioned to you that, if such is possible in emergency, we would appreciate it if transportation could be furnished to three (3) members of this Staff who are Communications personnel and might need to come to Project Headquarters on off-duty hours from their homes. We realize that it is unusual to furnish transportation from an employee's home to his place of employment, even during on-duty hours. However, instances will arise whereby these employees may not have private transportation available for their use and the urgency of the situation would be such as to require their presence at Headquarters in order to act in their technical capacities.

2. In the event that you could authorize such individuals to telephone on an emergency basis and request transportation, their names, addresses and badge numbers are given below:

<u>NAME</u>	<u>ADDRESS</u>	<u>BADGE NO.</u>
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[Redacted Box]

Assistant Administrative Officer
PCS/DCI

ADM/c

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Distribution:

- O&I - Addressee
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- 4 - Pers
- 5 - Chrono

COORDINATION

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